

Engagement Center Support Troubleshooting Tips

Use these common troubleshooting steps when experiencing technical issues in <u>Engagement Center</u> (EC). These tips are applicable to all Engagement Center platform components and can be used as a first step to resolve technical issues in EC.

1. Verify your browser

Verify your browser is compatible with EC - EC is supported by the following internet browsers: Internet Explorer v11, Microsoft Edge v44 and after, Chrome v79 and after. For best experience, zoom screen to 100% on 1920 x 1080 screen.

To enable screen reader support, press **Ctrl+Alt+Z**. To learn about keyboard shortcuts, press **Ctrl+**/

For the optimal experience, we recommend viewing it on a screen no smaller than:

iPad (Legacy) Landscape 1024 x 768 1st and 2nd View px Generation

2. Refresh the page

Temporary errors can be cleared by refreshing the page and trying again! Reload the page by pressing **F5** on your keyboard, the **refresh icon** on your browser address bar or the keyboard shortcut **Ctrl+R**.

If this doesn't work you can also try **Ctrl+Shift+R** which performs a 'hard reload'.

Are you missing engagements or the Company Homepage on the Global Homepage?

If you are missing engagements or the Company Homepage icon on the Global Homepage, click the orange refresh button next to the archive toggle.





3. Log out and restart your browser

Log out of EC by clicking **your initials** in the top right corner and select **Sign Out**.

Exit your browser window and restart your computer. If you are still experiencing issues, continue with final steps.



4. Clear cookies

Clear cookies in your browser with the keyboard shortcut **Ctrl+Shift+Del** and select **Clear Data**.

5. Attempt in Incognito window

Some errors can be related to the current state of your internet session. You can check if this is the case by repeating the same steps in a 'clean' internet session by using an incognito or private window. After launching an incognito or InPrivate window in your browser, log into EC and attempt the action again.

To launch an incognito window in Google Chrome, try one of the following options:

- Use shortcut Ctrl+Shift+N.
- Expand the dropdown next to your avatar by clicking the three dots in the top right corner of your browser. Select New incognito window.

To launch a private window in Internet Explorer (v11 only) or Microsoft Edge:

Use keyboard shortcut Ctrl+Shift+P.

If the error no longer occurs, continue with the following steps to permanently resolve the problem.

6. Contact your PwC team

If the above steps still prove unsuccessful please, reach out to your Engagement Team Contact.