



To all known creditors

30 November 2021

Our ref: DM/ALD/CF/Extra/24112021/Committee

Dear Sir/Madam

Extra Energy Supply Limited - in Liquidation ("the Company")

I refer to previous correspondence in the former administration where the former Joint Administrators sought a decision from the general body of creditors as to whether creditors wished to form a creditors' committee ("Committee"). As explained in the former Joint Administrators' final report, creditors voted to form a Committee, but insufficient nominations were received for a Committee to be established.

The Company has subsequently moved into creditors voluntary liquidation. The previous decision of creditors to form a Committee did not transfer to the liquidation. As creditors had resolved to form a committee in the former administration the now Joint Liquidators would like to give creditors a further opportunity for one to be formed.

What we need you to do

We are therefore seeking a decision by correspondence to creditors to decide whether they want to form a liquidation committee and submit nominations for membership (should they wish to do so).

Please therefore find attached a voting form in this respect. Should you wish to vote on this resolution, you will need to complete the voting form and return it to the address below, or by email to dharmil.x.mehta@pwc.com, no later than **23.59pm on 17 December 2021**.

In the event that you wish to nominate a creditor (other than yourself) to be a member of the liquidation committee, this must be accompanied by the creditor's consent to act on the committee (included on the voting form).

To be eligible to vote you must have already submitted your claim or enclose a completed proof of debt and evidence in support of your claim. A proof of debt form is enclosed.

If you have any queries regarding this matter, please contact Dharmil Mehta at dharmil.x.mehta@pwc.com

Yours faithfully
For and on behalf of the Company

Charlotte Fearnley
For Matthew Hammond
Joint Liquidator

PricewaterhouseCoopers LLP, Central Square, 29 Wellington Street, Leeds, LS1 4DL
T: +44 (0) 1132 894 000, F: +44 (0) 1132 894 460, www.pwc.co.uk



David Matthew Hammond and Edward Williams have been appointed as Joint Liquidators of the Company to manage its affairs, business and property as its agents and act without personal liability. Both are licensed in the United Kingdom to act as insolvency practitioners by the Institute of Chartered Accountants in England and Wales.

The Joint Liquidators are bound by the Insolvency Code of Ethics which can be found at:
<https://www.gov.uk/government/publications/insolvency-practitioner-code-of-ethics>

The Joint Liquidators may act as controllers of personal data as defined by UK data protection law depending upon the specific processing activities undertaken. PricewaterhouseCoopers LLP may act as a processor on the instructions of the Joint Liquidators. Personal data will be kept secure and processed only for matters relating to the Joint Liquidators' appointment. Further details are available in the privacy statement on the PwC.co.uk website or by contacting the Joint Liquidators.

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Notice to creditors seeking decisions by correspondence

Name of Company Extra Energy Supply Limited	Company Number 08053154
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(a) Insert full names of
administrators

We (a) David Matthew Hammond and Edward Williams,
joint liquidators of the company give notice to creditors that we are seeking a decision by correspondence
on the following resolution (b)

(b) Insert resolutions

Whether a liquidation committee should be established if sufficient creditors are willing to be members.

Information on the formation, rights, duties and functions of a committee can be found on the R3's website
at the following link:

<https://www.r3.org.uk/technical-library/england-wales/technical-guidance/creditor-guides/>

(c) Insert date

We therefore invite you to vote on the above. To submit your vote please indicate below whether you are
voting for or against each resolution and return this notice to us by post at the address below, to be
received by us by 23.59 hrs on (c) **17 December 2021** (the decision date).

In order to be entitled to vote we must receive from you by 23.59 hrs on **17 December 2021** the decision
date, a proof in respect of your claim in accordance with the Insolvency (England and Wales) Rules 2016
(IR16), failing which your vote will be disregarded. A proof of debt form which you can use is attached.

If your debt is treated as a small debt in accordance with rule 14.31(1) IR16 (creditors with claims of
£1,000 or less), you must still deliver a proof to us by 23.59 hrs on **17 December 2021** the decision date if
you wish to vote.

If you have opted out from receiving notices you may nevertheless vote if you provide a proof as set out
above.

Creditors who meet one of the thresholds in section 246ZE of the Insolvency Act 1986 may, within five
business days from the date of delivery of this notice, require a physical meeting to be held to consider the
matter(s) set out above. The relevant thresholds are 10% in value of creditors, 10% in number of creditors,
or 10 creditors.

If you wish to nominate any creditor(s) to be members of the liquidation committee if creditors decide that a
committee should be established, you must deliver your nomination to us by **17 December 2021**. A
nomination can only be accepted if we are satisfied as to the creditor's eligibility under rule 17.4 IR16

A creditor may appeal a decision in accordance with Rule 15.35 IR16 by applying to court not later than 21
days after the decision date.



Signed _____
Joint Liquidator

Dated 30 November 2021

Address for correspondence

Liquidator's postal address: PwC LLP, Central Square, 29 Wellington Street, Leeds, LS1 4DL

Liquidator's contact telephone number: 0113 289 4000

Name of Company Extra Energy Supply Limited	Company Number 08053154
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**To be completed by creditor and returned to the postal address
above if you wish to vote**

I/We _____

Company number (if creditor is a company) _____

Of _____

vote as follows:

Insert creditor's name
and address, and
registered number if its
a company

	Delete as applicable *
Resolution (1) THAT a liquidation committee be established if sufficient creditors are willing to be members	* for / against
Committee member: I / We nominate [creditor to insert name of creditor*] _____ to be a member of the committee if one is established. <i>*If you wish to nominate a creditor to be a member of a committee if one is established, please insert here the name of that creditor. A creditor can nominate themselves or another creditor. If the creditor is a company you must insert the company's name.</i>	
Committee member's consent to act as representative: I / We consent to act as a member of the committee and authorise [Insert representative's name here*] _____ to represent me / us on the committee with authority to act generally. <i>*A creditor which is a company or other body corporate must be represented by an individual. A creditor who is an individual can be represented by another individual but does not need to be. If you don't insert the name of a representative, the nominated creditor can still be represented on any committee, but may need to provide a letter of authority to the representative before they can act. A representative may be authorised to act either generally or specifically. If you wish to authorise your representative to act specifically, please amend the authority above and state in what respect they are authorised to act.</i>	

I/we enclose my/our proof of debt (if not previously submitted)

Signature of creditor or person authorised to act on behalf of the creditor:

Name in block capitals:

Position with or relation to the creditor (e.g. director, company secretary, solicitor):

Date: _____

Extra Energy Supply Limited - in Liquidation
Proof of debt

Please complete and return this form with supporting documentation as soon as possible to , Extra Energy Supply Limited – in Liquidation, PricewaterhouseCoopers LLP, Central Square, 29 Wellington Street, Leeds, LS1 4DL.

Creditors whose claims are secured or preferential (in part or in whole) should provide details of their claim to the above address. However, they need not use this claim form.

1) Name of creditor	
2) Address of creditor for correspondence	
3) Registered number (if creditor is a company)	
4) Total amount of your claim (including VAT) and outstanding uncapitalised interest at the date the administration commenced*	£
5) Total value (including VAT) of any monies owed by you to the company in liquidation	£
6) Total amount of any payments received by you in relation to the claim after the liquidators appointment	£
7) If the amount in 4) includes outstanding uncapitalised interest, please state amount	£
8) Particulars of how and when the debt was incurred (please attach a continuation sheet if more space is needed)	
9) Particulars of any security held, the value of the security and the date it was given	
10) Particulars of any reservation of title claimed in respect of goods supplied to which the claim relates	
11) Details of any documents by reference to which the debt can be substantiated	
12) Particular matters relating to the company's purchase of goods and services from you or any other matters that you feel should be reviewed (please provide on a separate sheet if needed)	
Signature of creditor or person authorised to act on behalf of the creditor	
Name in block capitals	
Position with or relation to the creditor (e.g. director, company secretary, solicitor)	
Address of person signing (if different from 2 above)	
Date	

For office holder's use only

<i>If applicable</i> Admitted to vote for: £	<i>If applicable</i> Admitted for dividend for: £
Date	Date
Signed	Signed
Name	Name

* You must deduct any trade or other discounts which would have been available to the company but for its administration, except any discount for immediate, early or cash settlement