

Notice to creditors seeking decisions by correspondence

Name of Company Utility Professional Business Operations Limited	Company Number 08656255
In the Business and Property Courts in Birmingham Insolvency and Companies List (ChD) (full name of court)	Court case number 8340 of 2018

(a) Insert full names of administrators

We (a) Matthew Hammond and Edward Williams joint administrators of the company give notice to creditors that we are seeking a decision by correspondence on the following resolution(s) (b)

(1) THAT the joint administrators be authorised to draw remuneration in excess of the amount set out in their original fee estimate of 23 July 2019 and they now may draw remuneration on the approved time-costs basis up to a maximum of £514,792 per their revised fee estimate dated 4 March 2021.

(b) Insert resolutions

(2) THAT a creditors' committee should not be established

Information on the formation, rights, duties and functions of a committee can be found on the R3's website at the following link:

<http://www.creditorinsolvencyguide.co.uk/getting-involved/#involvedsix>

We are also inviting creditors to make nominations for membership of the creditors' committee, if one is established.

We therefore invite you to vote on the above. To submit your vote please indicate below whether you are voting for or against each resolution and whether or not you want a committee to be established and return this notice to us by post at the address below, to be received by us by 23.59 hrs on (c) **26 March 2021** (the decision date).

(c) Insert date

In order to be entitled to vote we must receive from you by 23.59 hrs on the decision date, a proof in respect of your claim in accordance with the Insolvency (England and Wales) Rules 2016 (IR16), failing which your vote will be disregarded. A proof of debt form which you can use is available at <https://www.pwc.co.uk/extraenergy>

If your debt is treated as a small debt in accordance with rule 14.31(1) IR16 (creditors with claims of £1,000 or less), you must still deliver a proof to us by 23.59 hrs on the decision date if you wish to vote.

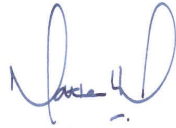
If you have opted out from receiving notices you may nevertheless vote if you provide a proof as set out above.

Creditors who meet one of the thresholds in section 246ZE of the Insolvency Act 1986 may, within five business days from the date of delivery of this notice, require a physical meeting to be held to consider the matter(s) set out above. The relevant thresholds are 10% in value of creditors, 10% in number of creditors, or 10 creditors.

If you wish to nominate any creditor(s) to be members of a creditors' committee if creditors decide that a committee should be established, you must deliver your nomination to us by the decision date. A nomination can only be accepted if we are satisfied as to the creditor's eligibility under rule 17.4 IR16.

A creditor may appeal a decision in accordance with rule 15.35 IR16 by applying to court not later than 21 days after the decision date.

Signed

A handwritten signature in blue ink, appearing to read 'Matthew Hammond', with a stylized flourish at the end.

Matthew Hammond
Joint administrator

Dated 4 March 2021

Administrators' postal address: PwC LLP, Central Square, 29 Wellington Street, Leeds, LS1 4DL

Administrators' contact telephone number: 0113 289 4000

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To be completed by creditor and returned to the postal address above if you wish to vote

I/We

Insert creditor's name
and address, and
registered number if a
company

Company number (if creditor is a company) _____
of _____

vote as follows:

	Delete as applicable *
Resolution (1) THAT the joint administrators be authorised to draw remuneration in excess of the amount set out in their original fee estimate of 23 July 2019 and they now may draw remuneration on the approved time-costs basis up to a maximum of £514,792 per their revised fee estimate dated 4 March 2021.	* for / against
Resolution (2) THAT a creditors' committee should not be established	* for / against
Committee member: I/we nominate [creditor to insert name of creditor*] _____ to be a member of the committee if one is established. *If you wish to nominate a creditor to be a member of a committee if one is established, please insert here the name of that creditor. A creditor can nominate themselves or another creditor. If the creditor is a company you must insert the company's name	
Committee member's consent to act and representative: I/we consent to act as a member of the committee and authorise [insert representative's name here*] _____ to represent me/us on the committee with authority to act generally. * A creditor which is a company or other body corporate must be represented by an individual. A creditor who is an individual can be represented by another individual but does not need to be. If you don't insert the name of a representative, the nominated creditor can still be represented on any committee, but may need to provide a letter of authority to the representative before they can act. A representative may be authorised to act either generally or specifically. If you wish to authorise your representative to act specifically, please amend the authority above and state in what respect they are authorised to act.	

I/we enclose my/our proof of debt (if not previously submitted)

Signature of creditor or person authorised to act on behalf of the creditor:

Name in block capitals:

Position with or relation to the creditor (e.g. director, company secretary, solicitor):

Date: _____