

# Notice to creditors seeking decisions by correspondence

Name of Company	Company Number
Gemma International Limited – in creditors voluntary liquidation	01328428

We (a) Rachael Maria Wilkinson of PricewaterhouseCoopers LLP, 3 Forbury Place, 23 Forbury Road, Reading, RG1 3JH, and Zelf Hussain of PricewaterhouseCoopers LLP, 7 More London Riverside, London, SE1 2RT joint liquidators of the company give notice to creditors that we are seeking a decision by correspondence on the following resolution(s):

- (1) THAT – the joint liquidators be authorised to draw fees with reference to the time properly given by the liquidators and the various grades of their staff according to their firm's usual charge out rates of work of this nature and that the liquidators be authorised to draw such fees from time to time.
- (2) THAT – the joint liquidators be authorised to draw disbursements for services provided by their own firm (Category 2 disbursements) as follows: Photocopying – charged for circulars to creditors and other bulk copying only at 10 pence per sheet; Mileage – at a maximum of 71 pence per mile (up to 2,000cc) or 93 pence per mile (over 2,000cc) from time to time. These rates may periodically rise (for example to cover annual inflationary cost increases) over the period of the liquidation and any subsequent liquidation.
- (3) AND as to whether a creditors committee should be established if sufficient creditors are willing to be members

We are also inviting creditors to make nominations for membership of the creditors' committee, if one is established.

We therefore invite you to vote on the above. To submit your vote please indicate below whether you are voting for or against each resolution and whether or not you want a committee to be established and return this notice to us by post at the address below, to be received by us by 23.59 hrs on (c) 10 June 2020 (the decision date).

In order to be entitled to vote we must receive from you by 23.59 hrs on the decision date, a proof in respect of your claim in accordance with the Insolvency (England and Wales) Rules 2016 (IR16), failing which your vote will be disregarded. A proof of debt form which you can use is available at [www.pwc.co.uk/gemma](http://www.pwc.co.uk/gemma).

If your debt is treated as a small debt in accordance with rule 14.31(1) IR16 (creditors with claims of £1,000 or less), you must still deliver a proof to us by 23.59 hrs on the decision date if you wish to vote.

If you have opted out from receiving notices you may nevertheless vote if you provide a proof as set out above.

Creditors who meet one of the thresholds in section 246ZE of the Insolvency Act 1986 may, within five business days from the date of delivery of this notice, require a physical meeting to be held to consider the matter(s) set out above. The relevant thresholds are 10% in value of creditors, 10% in number of creditors, or 10 creditors.

If you wish to nominate any creditor(s) to be members of a creditors' committee if creditors decide that a committee should be established, you must deliver your nomination to us by the decision date. A nomination can only be accepted if we are satisfied as to the creditor's eligibility under rule 17.4 IR16.

A creditor may appeal a decision in accordance with rule 15.35 IR16 by applying to court not later than 21 days after the decision date.



Signed \_\_\_\_\_  
Joint liquidator

Dated 15 May 2020

Liquidators' postal address: PwC, 8<sup>th</sup> Floor, Central Square, 29 Wellington Street, Leeds LS1 4DL  
Liquidators' contact telephone number: James Crowther, 0113 289 4076

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## To be completed by creditor and returned to the postal address above if you wish to vote

I/We

Company number (if creditor is a company) \_\_\_\_\_

of \_\_\_\_\_

Insert creditor's name  
and address, and  
registered number if a  
company

vote as follows:

	Delete as applicable *
<b>Resolution (1)</b> THAT – the joint liquidators be authorised to draw fees with reference to the time properly given by the liquidators and the various grades of their staff according to their firm's usual charge out rates of work of this nature and that the liquidators be authorised to draw such fees from time to time.	* for / against
<b>Resolution (2)</b> THAT – the joint liquidators be authorised to draw disbursements for services provided by their own firm (Category 2 disbursements) as follows: Photocopying – charged for circulars to creditors and other bulk copying only at 10 pence per sheet; Mileage – at a maximum of 71 pence per mile (up to 2,000cc) or 93 pence per mile (over 2,000cc) from time to time. These rates may periodically rise (for example to cover annual inflationary cost increases) over the period of the liquidation and any subsequent liquidation.	* for / against
<b>Decision whether a creditors' committee should be established</b>  I/we want a creditors' committee to be established if sufficient creditors are willing to be members.* <b>OR</b>  I/we do not want a creditors committee to be established. * <b>*Delete as applicable</b>	
<b>Committee member:</b> I/we nominate [creditor to insert name of creditor*] _____ to be a member of the committee if one is established. <small>*If you wish to nominate a creditor to be a member of a committee if one is established, please insert here the name of that creditor. A creditor can nominate themselves or another creditor. If the creditor is a company you must insert the company's name</small>	
<b>Committee member's consent to act and representative:</b>	

I/we consent to act as a member of the committee and authorise [insert representative's name here\*] \_\_\_\_\_ to represent me/us on the committee with authority to act generally.

\* A creditor which is a company or other body corporate must be represented by an individual. A creditor who is an individual can be represented by another individual but does not need to be. If you don't insert the name of a representative, the nominated creditor can still be represented on any committee, but may need to provide a letter of authority to the representative before they can act. A representative may be authorised to act either generally or specifically. If you wish to authorise your representative to act specifically, please amend the authority above and state in what respect they are authorised to act.

I/we enclose my/our proof of debt (if not previously submitted)

Signature of creditor or person authorised to act on behalf of the creditor:

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Name in block capitals:

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Position with or relation to the creditor (e.g. director, company secretary, solicitor):

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Date: \_\_\_\_\_