



Due to the current situation responding to the global Coronavirus epidemic there may be some delay in receiving any replies sent by post. Accordingly, we would request that if this letter requires a response, that you reply by email to [London@frpadvisory.com](mailto:London@frpadvisory.com) wherever possible. If you respond by email, we shall assume that you agree to the future use of email communication between us where practicable. If you cannot respond by email and the matter is time critical please telephone my office.

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Your ref:

Our ref: T1225LON

Please Contact: Samantha Neads

Telephone Number: 020 3005 4284

Email Address: [Samantha.Neads@frpadvisory.com](mailto:Samantha.Neads@frpadvisory.com)

Date: 18 January 2021

**TO ALL KNOWN CREDITORS**

Dear Sirs

**TEXPLAN MANUFACTURING LIMITED (IN ADMINISTRATION) ("THE COMPANY")**

I write further to the appointment of myself and Paul Allen, of this office, as additional Joint Administrators of the Company on 3 July 2020 and to previous correspondence issued by the original Joint Administrators, Robert Lewis, Zelf Hussain and Rachael Wilkinson of PricewaterhouseCoopers LLP ("PwC").

As previously reported by PwC, this firm is responsible for undertaking the majority of the investigation work and any potential actions required as a result of certain pre-Administration matters ("the Investigations"). PwC are dealing with all other matters within the Administration and obtained creditors' approval for their remuneration in dealing with the same on 8 June 2020. It is now appropriate for us to seek creditors' approval for the basis of our remuneration for dealing with the Investigations.

In accordance with the Insolvency (England and Wales) Rules 2016, we are seeking creditors' approval for our pre-appointment and estimated post-appointment costs and disbursements by way of decision procedure by correspondence.

**Joint Administrators' pre-appointment costs**

These costs total £1,003 (details attached) and relate to the various discussions we had with PwC, their solicitors and our solicitors in respect of our proposed appointment, the matters that we would be dealing with in the Administration and the information/documentation/data to be provided to us by PwC upon our appointment in order for us to complete such matters. These costs also relate to our discussions with the majority unsecured creditor of the Company in respect of the above.

**Joint Administrators' estimated remuneration, costs and expenses**

Our remuneration in relation to the Investigations is proposed to be calculated on a time costs basis, charged at the charge out rates prevailing at the time the work is undertaken. Our post appointment fees are estimated to total £85,000.

We are required to provide creditors with a fees and expenses estimate for the work we have undertaken to date and that we anticipate to undertake in the future and attach this information for your review. Also attached is our schedule of charge-out rates and disbursement policy, which provides a link to the Creditors' Guide to Fees.

We are also required to provide creditors with an estimated outcome statement however such a statement has already been provided by PwC further to the Statement of Administrators Proposals dated 15 May 2020 and the more recent Administrators' Progress Report dated 20 October 2020 so one is not attached to this letter.

## Decision of creditors by correspondence

I attach a notice of decision procedure by correspondence with a voting form containing the following decisions to be considered by creditors:

- 1) That a creditors' committee **is not** established or if creditors wish to form a committee, nominations to act are provided; and
- 2) That the unpaid pre-appointment costs of £1,003 are approved for payment as an expense of the Administration;
- 3) The Joint Administrators' fees plus VAT, which will be drawn from funds available in the estate, to be approved on the following basis:

On a time cost basis, charged at the charge out rates prevailing at the time the work is undertaken, capped at the sum set out in the fees estimate without further approval, for those aspects of the assignment included in the fees estimate.

- 4) Mileage can be recharged at the HMRC approved mileage rate prevailing at the time the mileage was incurred.

Decisions are made when a majority by value of the creditors voting have voted in favour of the proposed decision. In order for votes to be counted they must be received by the decision date stated on the notice. Creditors who wish for their vote to be considered must have either previously lodged a proof of debt or statement of claim, or lodge one together with the completed voting form. I should be grateful if you would complete and return the voting form to my office together with a proof of debt form (if you have not already submitted one in the Administration) by the deadline stated on the voting form.

We draw your attention to the information set out in the Guide to Committees which can be found at the following link: <https://creditors.frapadvisory.com/info.aspx>. This guide will provide you with an understanding of the role of the committee in insolvency proceedings, information on both how committees are formed and what might be expected of you should you choose to serve as a member of a committee. Should you wish to nominate someone to act on the committee please ensure they are provided with this information.

Should you have any queries, please do not hesitate to contact Samantha Neads of my office on 0203 005 4284 or via email at [samantha.neads@frpadvisory.com](mailto:samantha.neads@frpadvisory.com).

Yours faithfully  
For and on behalf of  
Texplan Manufacturing Limited



**Anthony John Wright**  
**Joint Administrator**

Licensed in the United Kingdom by the Institute of Chartered Accountants in England & Wales and bound by the Insolvency Code of Ethics

**The Joint Administrators act as agents of the Company and without personal liability.**

**The affairs, business and property of the Company are being managed by Robert Nicholas Lewis, Zelf Hussain and Rachael Wilkinson of PricewaterhouseCoopers LLP ("the Original Administrators"), who were appointed as Joint Administrators on 23 March 2020 (Lewis and Hussain) and 17 April 2020 (Wilkinson) respectively, and Anthony John Wright and Paul David Allen who were appointed Joint Administrators on 3 July 2020 ("the Additional Administrators").**

The office holders will be the data controller in respect of the personal data collected for the purpose of administering this matter. Further information in relation to how the Additional Administrators may use, store and share the information is set out in our privacy notice at <https://www.frapadvisory.com/privacy/>. Please also see previous correspondence issued by the Original Administrators in respect of their privacy statement.

**Enc.**



### Texplan Manufacturing Limited - Pre (In Administration)

Time charged for the period 14 April 2020 to 03 July 2020

	Other Professional	Total Hours	Total Cost £	Average Hrly Rate £
<b>Pre-Appointment</b>	<b>3.40</b>	<b>3.40</b>	<b>1,003.00</b>	<b>295.00</b>
Pre Appointment	3.40	3.40	1,003.00	295.00
<b>Total Hours</b>	<b>3.40</b>	<b>3.40</b>	<b>1,003.00</b>	<b>295.00</b>

### FRP Charge out rates

Grade	From
	1st May 2019
Appointment taker / Partner	495-595
Managers / Directors	385-495
Other Professional	225-340
Junior Professional & Support	150-195


**Texplan Manufacturing Limited (In Administration)**

Time charged for the period 03 July 2020 to 18 January 2021

	Appointment Takers /			Total Hours	Total Cost £	Average Hrly Rate £
	Partners	Managers / Directors	Other Professional			
<b>Administration and Planning</b>	<b>4.25</b>	<b>9.95</b>	<b>19.58</b>	<b>33.78</b>	<b>12,182.85</b>	<b>360.65</b>
Admin & Planning		2.00		2.00	770.00	385.00
Case Accounting		0.20	0.30	0.50	165.50	331.00
Case Control and Review	1.50		4.58	6.08	2,243.60	369.01
General Administration		0.25	9.80	10.05	3,034.50	301.94
Fee and WIP	0.25			0.25	148.75	595.00
Strategy and Planning	2.50	7.50	4.90	14.90	5,820.50	390.64
<b>Asset Realisation</b>	<b>1.50</b>			<b>1.50</b>	<b>892.50</b>	<b>595.00</b>
Asset Realisation	1.50			1.50	892.50	595.00
<b>Creditors</b>	<b>1.75</b>			<b>1.75</b>	<b>1,041.25</b>	<b>595.00</b>
Unsecured Creditors	0.75			0.75	446.25	595.00
Pensions - Creditors	1.00			1.00	595.00	595.00
<b>Investigation</b>	<b>1.75</b>	<b>115.80</b>	<b>48.43</b>	<b>165.98</b>	<b>63,121.10</b>	<b>380.29</b>
Investigatory Work		15.60	14.93	30.53	10,410.35	340.99
Legal - Investigations	1.75		0.80	2.55	1,277.25	500.88
Forensic		3.90	18.60	22.50	6,078.50	270.16
Forensic- Relativity (Internal)		16.10	3.85	19.95	7,279.25	364.87
FTech - Project Management		16.10	1.50	17.60	7,206.00	409.43
London Contentious Insolvency - Investigations		50.00	0.75	50.75	22,721.25	447.71
FTech - Consulting		14.10		14.10	5,428.50	385.00
FTech - Forensic Data Analysis			8.00	8.00	2,720.00	340.00
<b>Statutory Compliance</b>	<b>1.75</b>	<b>4.35</b>	<b>16.87</b>	<b>22.97</b>	<b>7,975.40</b>	<b>347.21</b>
Statutory Compliance - General	0.50		1.80	2.30	828.50	360.22
Statutory Reporting/ Meetings			2.90	2.90	855.50	295.00
Appointment Formalities		3.25	11.75	15.00	4,928.75	328.58
Pensions- Other	1.25	1.10	0.42	2.77	1,362.65	491.93
<b>Total Hours</b>	<b>11.00</b>	<b>130.10</b>	<b>84.88</b>	<b>225.98</b>	<b>85,213.10</b>	<b>377.08</b>

**FRP Charge out rates**

Grade	From	
	1st May 2019	1st November 2020
Appointment taker / Partner	495-595	595-695
Managers / Directors	385-495	445-595
Other Professional	225-340	275-395
Junior Professional & Support	150-195	175-245

**Disbursements for the period 03  
July 2020 to 18 January 2021**

	Value £
<b>Category 1</b>	
Advertising	77.98
Bonding	1,350.00
<b>Grand Total</b>	<b>1,427.98</b>

Mileage is charged at the HMRC rate  
prevailing at the time the cost was incurred

**Texplan Manufacturing Limited (In Administration)**  
**Joint Administrators' fee estimate as at 18 January 2021**

Activity	Hours	Total Cost (£)	Average hourly rate £
<b>ADMINISTRATION</b>	31.0	12,183	393
<b>ASSET REALISATION</b>	1.0	541	541
<b>STATUTORY COMPLIANCE AND REPORTING</b>	23.5	8,114	345
<b>TRADING</b>	-	-	-
<b>INVESTIGATION</b>	165.5	63,123	381
<b>CREDITORS</b>	1.8	1,041	595
<b>LEGAL AND LITIGATION</b>	-	-	-
<b>TOTAL</b>	<b>222.8</b>	<b>85,000</b>	

<b>Hourly Charge out rates:</b>	
	£
Appt taker/partner	<b>595-695</b>
Managers/directors	<b>445-595</b>
Other professional	<b>275-395</b>
Junior Professional/support	<b>175-245</b>

The above fee estimate is based on the assumptions contained in the accompanying schedule of work.

Time costs are maintained on computerised records of all time spent on the administration of each case. Matters dealt with during the assignment are dealt with by different members of staff depending on the level of complexity and experience required. Time is charged to the case in maximum of six minute units. Charge-out rates are based on individual expertise, qualification and grade. The costs of the firm's support staff are not directly charged to the estate unless dealing with directly identifiable case specific matters. Charge out rates are reviewed at least annually, details of FRP Advisory's charge out rates applicable to this assignment are set out above.

Further information can be found in the Creditors' Guide to Fees which you can access using the following link <http://www.frpadvisor.com/fees-guide.html>. Alternatively, a hard copy of the relevant guide will be sent to you on request.

On occasions it may be necessary to change the rates applicable to the work undertaken and if this occurs during the period of the assignment this will be notified to creditors as part of the normal reporting procedures.

**TEXPLAN MANUFACTURING LIMITED (IN ADMINISTRATION)**  
**STATEMENT OF EXPENSES**

<b>Expenses</b>	<b>From 3 July 2020 to 18 January 2021 £</b>	<b>Anticipated Total Expenses £</b>
Administrators' pre appointment costs	1,003	1,003
Administrators' remuneration (post appointment - time costs)	85,213	85,000
Administrators' disbursements	1,428	2,000
<b>Total</b>	<b>87,644</b>	<b>88,003</b>

Notes:

1. All figures exclude VAT where VAT is recoverable.
2. The above anticipated total expenses are based on the presumptions and anticipated work detailed in the schedule of work.

**SCHEDULE OF WORK**

The table below sets out a detailed summary of the work undertaken by the office holders since their appointment, together with an outline of work still to complete.

<b>GENERAL ASSUMPTIONS IN COMPILING THIS SCHEDULE OF WORK</b>
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- |  |
|--|
| <ul style="list-style-type: none"><li>• Relates to our undertaking investigation work and any potential actions required as a result of certain pre-Administration matters.</li><li>• Full co-operation of third parties during our investigations is received as required by legislation.</li><li>• No litigation/court proceedings are included in this schedule of work or our fee estimate.</li><li>• Investigations to determine whether any actions are taken as a result of certain pre-Administration matters are concluded within 1 year.</li></ul> |
|--|

SCHEDULE OF WORK

Note	Category	
1	<p><b>ADMINISTRATION AND PLANNING</b>  <b>Work undertaken during the reporting period</b></p>	<p><b>ADMINISTRATION AND PLANNING</b>  <b>Future work to be undertaken</b></p>
	<p><b>Regulatory Requirements</b></p>	
	<p>Consideration of Money Laundering Regulations, ethical matters and other legislation such as the Bribery Act and Data Protection Act.</p>	<p>Continue to consider the Money Laundering Regulations, ethical matters and other legislation, as appropriate, throughout the duration of the case.</p>
	<p><b>Case Management Requirements</b></p>	
	<p>Consideration and monitoring of the conduct of the case and the case strategy to ensure the case is progressing and the strategy remains appropriate.</p> <p>Maintaining case specific physical and electronic files. Filing all papers and correspondence received and maintaining a diary system to ensure all matters are dealt with in accordance with legislation and internal procedures.</p> <p>Maintaining records of all time spent by the Administrators and their staff in dealing with the conduct of the case.</p>	<p>Continue to review the conduct of the case and the case strategy and update as required to ensure the case is progressing and the strategy remains appropriate.</p> <p>Continue to maintain physical and electronic case files. Continue to maintain a diary system to ensure all matters are dealt with in accordance with legislation and internal procedures.</p> <p>Continue to maintain records of all time spent by the Administrators and their staff in dealing with the conduct of the case.</p>
2	<p><b>INVESTIGATIONS</b>  <b>Work undertaken during the reporting period</b></p>	<p><b>INVESTIGATIONS</b>  <b>Future work to be undertaken</b></p>
	<p>We have requested and received various information/documentation/ Company data and books and records from PwC, required by us in order to carry out our investigations in respect of certain pre-Administration matters. We have started our review of the above material in order to identify any antecedent or voidable transactions in respect of these matters. Due to their sensitive nature, it would not be appropriate to release further details in relation to these matters at this stage</p> <p>We have liaised with certain stakeholders regarding their concerns in respect of the Company's affairs, with such matters to be included in our investigations.</p> <p>We have liaised with PwC regarding our initial progress.</p>	<p>Complete our analysis of the information/documentation/Company data and books and records provided by PwC in order to identify any antecedent or voidable transactions in respect of certain pre-Administration matters which, if pursued, could potentially swell the funds available for the insolvency estate.</p> <p>Continue to liaise with PwC and other relevant stakeholders regarding progress.</p> <p>Potentially conduct formal interviews of the Company's directors and/or other key individuals.</p> <p>Seek advice from our solicitors in relation to matters arising as a consequence of our investigations and to the merits of any potential recovery actions against third parties and the likely benefit to creditors.</p>



**SCHEDULE OF WORK**

	We have also completed a review of specific Company books and records in order to respond to a request from The Pensions Regulator in connection with a specific regulatory matter.	Respond to any further queries The Pensions Regulator may have in connection with the specific regulatory matter.
3	<b>STATUTORY COMPLIANCE AND REPORTING</b> <b>Work undertaken during the reporting period</b>	<b>STATUTORY COMPLIANCE AND REPORTING</b> <b>Future work to be undertaken</b>
	Provided an update to PwC on our investigations and details of our time costs incurred for inclusion in their six-month progress report to creditors.	Continue to provide an update to PwC on our investigations and details of our time costs incurred for inclusion in their progress reports to creditors.
4	<b>LEGAL AND LITIGATION</b> <b>Work undertaken during the reporting period</b>	<b>LEGAL AND LITIGATION</b> <b>Future work to be undertaken</b>
	Solicitors are instructed to advise the Administrators in discharging their duties. Legal advice has been sought concerning our proposed appointment, the discharge of the Administrators' duties generally and matters arising as a consequence of the Administrators' initial investigations.	Continue to seek advice from our solicitors in relation to matters arising as a consequence of our investigations. Consider where further enquiries are appropriate with our solicitors. Consider the merits of any potential recovery actions against third parties and the likely benefit to creditors with the assistance of our solicitors.

## **FRP ADVISORY TRADING LIMITED ("FRP")**

### **HOURLY CHARGE OUT RATES**

<b>Grade</b>	<b>£/hour</b>
Appointment taker/Partner	595-695
Managers/Directors	445-595
Other Professional	275-395
Junior Professional/Support	175-245

Time costs are maintained on computerised records of all time spent on the administration of each case. Matters dealt with during the assignment are dealt with by different members of staff depending on the level of complexity and experience required. Time is charged to the case in maximum of six minute units. Charge-out rates are based on individual expertise, qualification and grade. The costs of the firm's support staff are not directly charged to the estate unless dealing with directly identifiable case specific matters. Charge out rates are reviewed at least annually, details of FRP charge out rates applicable to this assignment are set out above.

Further information can be found in the Creditors' Guide to Fees which you can access using the following link <http://www.frp advisory.com/fees-guide.html>. Alternatively, a hard copy of the relevant guide will be sent to you on request.

On occasions it may be necessary to change the rates applicable to the work undertaken and if this occurs during the period of the assignment this will be notified to creditors as part of the normal reporting procedures.

### **DISBURSEMENT POLICY**

Disbursements are expenses met by and reimbursed to an office holder in connection with an insolvency appointment.

There are two types of disbursements; direct disbursements (known as Category 1) and indirect disbursements (known as Category 2).

#### **Category 1 disbursements:**

These are payments to independent third parties where there is specific expenditure directly referable to the appointment in question, these include but are not limited to such items as case advertising, storage, bonding, searches, insurance, licence fees.

Category 1 disbursements can be drawn without prior approval

#### **Category 2 disbursements**

These are expenses that are directly referable to the appointment in question but not to a payment to an independent third party. With the exception of mileage FRP do not charge category 2 disbursements.

Mileage payments made for expenses relating to the use of private vehicles for business travel, which is directly attributable to the insolvency estate, are paid by FRP at the HMRC approved mileage rate prevailing at the time the mileage was incurred, at the time of this report this is 45p per mile.

Category 2 disbursements require prior approval in the same manner as an office holder's remuneration.

**IN THE MATTER OF THE INSOLVENCY ACT 1986**

**RULE 15.8 AND RULE 17.4 INSOLVENCY (ENGLAND AND WALES) RULES 2016**

**TEXPLAN MANUFACTURING LIMITED (IN ADMINISTRATION)**

**COMPANY NO: 03111631**

**IN THE HIGH COURT OF JUSTICE NO. CR-2020-00 OF 1891**

**NOTICE OF DECISION PROCEDURE BY CORRESPONDENCE AND VOTING FORM**

<b>Details of the decision(s) to be made is set out in the voting form attached for completion. A summary of the decisions is set out here.</b>	<ol style="list-style-type: none"><li>1. That a creditors'/liquidation committee <b>is not</b> established</li><li>2. Approval of the Joint Administrators' pre-appointment costs</li><li>3. Approval of the basis of the Joint Administrators' remuneration</li><li>4. Approval of the basis of the Joint Administrators' disbursements</li></ol>
<b>Description of the decision procedure and arrangements to vote on the decision</b>	<p>The decision procedure to be used in this instance is "correspondence" in accordance with the Insolvency Rules.</p> <p>In order for a creditor's vote to be counted, the voting form should be completed and delivered, together with a proof of their claim (unless already submitted), to the convenor on or before the Decision Date detailed below.</p> <p>Any nominations for prospective members of the creditors' committee must be received by the decision date and can only be accepted if the office holder is satisfied as to the creditors' eligibility to be a member of the committee in accordance with the Insolvency Rules.</p> <p>A creditor whose debt is treated as a small debt in accordance with the Insolvency Rules must still deliver a proof if they wish to vote.</p> <p>Any creditor who has opted out from receiving notices may nevertheless vote if the creditor provides a proof by the decision date.</p> <p>Where a committee is established, the creditors' votes on the decisions above may be disregarded and the committee will be asked to vote on the decisions under separate cover.</p>
<b>Decision date</b>	5 February 2021
<b>Creditors right to request a physical meeting</b>	<p>Creditors may make a written request to the office holder that the above decisions be made by a physical creditors' meeting. The threshold required to enable a physical meeting to be convened is any of the following:</p> <ul style="list-style-type: none"><li>• 10% in value of the creditors or contributories; or</li><li>• 10% in number of the creditors or contributories; or</li><li>• 10 creditors or contributories.</li></ul> <p>Such request must be made by the above within five business days from the date of delivery of this notice.</p>
<b>Appeals against decisions</b>	A creditor may appeal a decision of the convenor or chair by application to Court within 21 days after the decision date

**IN THE MATTER OF THE INSOLVENCY ACT 1986**

**RULE 15.8 AND RULE 17.4 INSOLVENCY (ENGLAND AND WALES) RULES 2016**

**TEXPLAN MANUFACTURING LIMITED (IN ADMINISTRATION)**

**COMPANY NO: 03111631**

**IN THE HIGH COURT OF JUSTICE NO. CR-2020-00 OF 1891**

**NOTICE OF DECISION PROCEDURE BY CORRESPONDENCE AND VOTING FORM**

**VOTING FORM**

In accordance with the Insolvency Rules, please complete and return this form to FRP Advisory Trading Limited, 2nd Floor, 110 Cannon Street, London, EC4N 6EU, by 5 February 2021, the Decision Date, together with a proof of debt form if not already submitted in order for your vote to be counted on the following decisions.

1.	<p>That a creditors' committee <b>is not</b> established</p> <p><b>Where you are in favour of the establishment of a committee</b> you must provide the contact details for the member of the committee for a vote in favour of a committee to be accepted</p> <p>Proposed Committee Member (if applicable):</p> <p>Creditor Name: _____</p> <p>Creditor contact details:</p> <p>Name: _____</p> <p>E mail: _____</p> <p>Tel no: _____</p>	<b>*Agree/Disagree</b>
2.	<p>That the unpaid pre-appointment costs of £1,003 are approved for payment as an expense of the Administration.</p>	<b>*Agree/Disagree</b>
3.	<p>The Joint Administrators' fees plus VAT, which will be drawn from funds available in the estate, to be approved on the following basis:</p> <p>On a time cost basis, charged at the charge out rates prevailing at the time the work is undertaken, capped at the sum set out in the fees estimate without further approval, for those aspects of the assignment included in the fees estimate.</p>	<b>*Agree/Disagree</b>
4.	<p>Mileage can be recharged at the HMRC approved mileage rate prevailing at the time the mileage was incurred.</p>	<b>*Agree/Disagree</b>

\*Delete as appropriate

**Please ensure this form is completed and signed.**

**IN THE MATTER OF THE INSOLVENCY ACT 1986**

**RULE 15.8 AND RULE 17.4 INSOLVENCY (ENGLAND AND WALES) RULES 2016**

**TEXPLAN MANUFACTURING LIMITED (IN ADMINISTRATION)**

**COMPANY NO: 03111631**

**IN THE HIGH COURT OF JUSTICE NO. CR-2020-00 OF 1891**

**NOTICE OF DECISION PROCEDURE BY CORRESPONDENCE AND VOTING FORM**

<b>Signature</b>	
<b>Name in CAPITAL LETTERS</b>	
<b>For and on behalf of</b>	
<b>Relationship or authority to sign (eg director/ accountant/ member)</b>	
<b>If signing on behalf of a body corporate please indicate if you are the sole member</b>	<b>*YES/NO</b>
<b>A proof of claim</b> <i>Please ensure this form is signed and a proof of debt form (if not already submitted) has been submitted in order for your vote to be counted</i>	<b>*IS ATTACHED</b> <b>*HAS BEEN SUBMITTED PREVIOUSLY</b>
<b>Date</b>	

\*Delete as appropriate

## PROOF OF DEBT - GENERAL FORM

**In the matter of Texplan Manufacturing Limited (in Administration) and  
in the matter of The Insolvency Act 1986**

Date of Administration Order: 23 March 2020

1.	Name of Creditor	
2.	Address of Creditor	
3.	Total amount of claim, including any Value Added Tax and outstanding uncapitalised interest as at the date the company went into liquidation (see note)	£
4.	Details of any document by reference to which the debt can be substantiated. [Note the liquidator may call for any document or evidence to substantiate the claim at his discretion]	
5.	If the total amount shown above includes Value Added Tax, please show:-  (a) amount of Value Added Tax (b) amount of claim NET of Value Added Tax	£ £
6.	If total amount above includes outstanding uncapitalised interest please state amount	£
7.	If you have filled in both box 3 and box 5, please state whether you are claiming the amount shown in box 3 or the amount shown in box 5(b)	
8.	Give details of whether the whole or any part of the debt falls within any (and if so which) of the categories of preferential debts under section 386 of, and schedule 6 to, the Insolvency Act 1986 (as read with schedule 3 to the Social Security Pensions Act 1975)	Category  Amount(s) claimed as preferential £
9.	Particulars of how and when debt incurred.	
10.	Particulars of any security held, the value of the security, and the date it was given	£
11.	Signature of creditor or person authorised to act on his behalf	
	Name in BLOCK LETTERS	
	Position with or relation to creditor	