



For further information, please refer to our guidance at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)

### 1 Company details

Company number 1 0 8 6 5 2 9 1

Company name in full Hollinwood Homes (Wrea Green) Limited

→ Filling in this form  
Please complete in typescript or in bold black capitals.

### 2 Administrator's name

Full forename(s) Peter David

Surname Dickens

### 3 Administrator's address

Building name/number 1

Street Hardman Square

Post town Manchester

County/Region

Postcode M 3 3 E B

Country United Kingdom

### 4 Administrator's name ①

Full forename(s) Toby Scott

Surname Underwood

① Other administrator  
Use this section to tell us about another administrator.

### 5 Administrator's address ②

Building name/number Central Square

Street 29 Wellington Street

Post town Leeds

County/Region

Postcode L S 1 4 D L

Country United Kingdom

② Other administrator  
Use this section to tell us about another administrator.

# AM10

## Notice of administrator's progress report

**6**

### Period of progress report

From date	<sup>d</sup> 0	<sup>d</sup> 1	<sup>m</sup> 0	<sup>m</sup> 5	<sup>y</sup> 2	<sup>y</sup> 0	<sup>y</sup> 2	<sup>y</sup> 0
To date	<sup>d</sup> 3	<sup>d</sup> 0	<sup>m</sup> 1	<sup>m</sup> 0	<sup>y</sup> 2	<sup>y</sup> 0	<sup>y</sup> 2	<sup>y</sup> 0

**7**

### Progress report

- I attach a copy of the progress report

**8**

### Sign and date

Administrator's  
signature

Signature

**X****X**

Signature date

<sup>d</sup> 2	<sup>d</sup> 3	<sup>m</sup> 1	<sup>m</sup> 1	<sup>y</sup> 2	<sup>y</sup> 0	<sup>y</sup> 2	<sup>y</sup> 0
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### Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name James Moran

Company name PricewaterhouseCoopers LLP

Address Central Square

29 Wellington Street

Post town Leeds

County/Region

Postcode 

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Country United Kingdom

DX

Telephone 0113 289 4067



### Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- The company name and number match the information held on the public Register.
- You have attached the required documents.
- You have signed the form.



### Important information

All information on this form will appear on the public record.



### Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.



### Further information

For further information please see the guidance notes on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

This form is available in an alternative format. Please visit the forms page on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)

# Joint administrators' First progress report from 1 May 2020 to 30 October 2020

**Hollinwood Homes (Wrea Green) Limited**  
(in administration)

In the High Court of Justice, Business and Property Courts of England and Wales, Manchester District Registry, Insolvency and Companies List (ChD)

CR-2019-MAN-001101

23 November 2020

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# Abbreviations and definitions

The following table shows the abbreviations and insolvency terms that may be used in this report::

Abbreviation or definition	Meaning
<b>Administrators/we/us/our</b>	Peter David Dickens and Toby Scott Underwood
<b>Assetz</b>	Assetz Capital Trust Company Limited and/or Assetz SME Capital Limited
<b>BEIS</b>	Department for Business, Energy & Industrial Strategy
<b>Company</b>	Hollinwood Homes (Wrea Green) Limited - in administration
<b>Heywoods</b>	Neil Thomas Heywood, Anne Heywood and John David George Hinchcliffe
<b>HHL</b>	Hollinwood Homes Limited - in administration
<b>HMRC</b>	HM Revenue & Customs
<b>IR16</b>	Insolvency (England and Wales) Rules 2016
<b>IA86</b>	Insolvency Act 1986
<b>Prescribed part</b>	The amount set aside for unsecured creditors from floating charge funds in accordance with section 176A IA86 and the Insolvency Act 1986 (Prescribed Part) Order 2003
<b>Preferential creditors</b>	Claims for unpaid wages earned in the four months before the insolvency up to £800, holiday pay and unpaid pension contributions in certain circumstances
<b>PwC</b>	PricewaterhouseCoopers LLP
<b>Secured creditors</b>	Creditors with security in respect of their debt, in accordance with section 248 IA86
<b>Sch.B1 IA86</b>	Schedule B1 to the Insolvency Act 1986
<b>Unsecured creditors</b>	Creditors who are neither secured nor preferential

This report has been prepared by Peter David Dickens and Toby Scott Underwood as Administrators of the Company, solely to comply with their statutory duty to report to creditors under IR16 on the progress of the administration, and for no other purpose. It is not suitable to be relied upon by any other person, or for any other purpose, or in any other context.

This report has not been prepared in contemplation of it being used, and it is not suitable to be used, to inform any investment decision in relation to the debt of or any financial investment in the Company.

Any estimated outcomes for creditors included in this report are illustrative only and cannot be relied upon as guidance as to the actual outcome for creditors.

Any persons choosing to rely on this report for any purpose or in any context other than under IR16 do so at their own risk. To the fullest extent permitted by law, the Administrators do not assume any liability in respect of this report to any such person.

Please note you should read this report in conjunction with the Administrators' previous reports issued to the Company's creditors, which can be found at [www.pwc.co.uk/stonewell](http://www.pwc.co.uk/stonewell). Unless stated otherwise, all amounts in this report and appendices are stated net of VAT.

Peter David Dickens and Toby Scott Underwood have been appointed as Administrators of the Company to manage its affairs, business and property as its agents and act without personal liability. Both are licensed in the United Kingdom to act as insolvency practitioners by the Institute of Chartered Accountants in England and Wales. The Administrators are bound by the Insolvency Code of Ethics which can be found at:  
<https://www.gov.uk/government/publications/insolvency-practitioner-code-of-ethics>

The Administrators may act as controllers of personal data as defined by UK data protection law depending upon the specific processing activities undertaken. PricewaterhouseCoopers LLP may act as a processor on the instructions of the Administrators. Personal data will be kept secure and processed only for matters relating to the Administrators' appointment. Further details are available in the privacy statement on the PwC.co.uk website or by contacting the Administrators.

PricewaterhouseCoopers LLP is a limited liability partnership registered in England with registered number OC303525. The registered office of PricewaterhouseCoopers LLP is 1 Embankment Place, London WC2N 6RH. PricewaterhouseCoopers LLP is authorised and regulated by the Financial Conduct Authority for designated investment business.

# Key messages

## Why we've sent you this report

I'm writing to update you on the progress of the administration of the Company in the six months since our last report dated 26 May 2020.

You can still view our earlier reports on our website at [www.pwc.co.uk/stonewell](http://www.pwc.co.uk/stonewell). Please get in touch with James Moran on 0113 289 4067 or at [james.moran@pwc.com](mailto:james.moran@pwc.com) if you need the password to access the reports.

## How much creditors may receive

The following table summarises the possible outcome for creditors, based on what we currently know.

Class of creditor	Estimated recovery (%)	Previous estimate (%)	Forecast timing
Secured creditors	Uncertain	Uncertain	6-9 months
Preferential creditors	None known	None known	Not applicable
Unsecured creditors	Nil	Nil	Not applicable

### Secured creditors

Assetz has lending of c£4.4m which is secured by way of a fixed and floating charge over all assets of the Company. There is a deed of priority which requires Assetz' lending be repaid in advance of other Secured creditors via the sale proceeds of Parkwood Chase.

The Heywoods have fixed charge security of £1.9m, secured over the assets of the Company, which ranks behind Assetz for repayment.

The level of recovery for the secured creditors is uncertain, being dependent on the value that will be achieved from a sale of Parkwood Chase. We discuss progress on the sale of Parkwood Chase later in this report. Based on what we currently know, we think it unlikely that the Secured creditors will recover their lending in full.

### Preferential creditors

The Company had no employees and there are no known Preferential claims.

### Unsecured creditors

The Prescribed part is a fund that has to be made available for unsecured creditors from the Company's "net property". Net property is floating charge realisations after costs, and after paying (or setting aside enough to pay) Preferential creditors in full. But it only has to be made available where the floating charge was created on or after 15 September 2003.

Although there is a floating charge created by the Company after 15 September 2003, we don't think there will be any net floating charge realisations and therefore the value of the Company's net property and Prescribed part will be nil. As we don't think that the Secured creditors will be paid in full out of assets subject to their fixed charges, we do not think there is any prospect of funds being available to pay a dividend to the Unsecured creditors.

## What you need to do

This report is for your information and you don't need to do anything.

# Overview of what we've done to date

The Company was incorporated in 2017 for the specific purpose of undertaking the development of Parkwood Chase, a 36 unit residential development at Wrea Green, Preston. The shares of the Company are 100% owned by its parent company, HHL.

The background to our appointment and circumstances surrounding the Company upon entering administration are detailed in our previous report and are not repeated here.

As Parkwood Chase was the only significant asset of the Company, our administration strategy has been focussed on achieving the best value from a sale of the property. We have continued to market the property for sale and deal with incoming queries from interested parties. The process has been slowed by the effects of the Covid-19 pandemic, but we have recently received and accepted an offer for the property and are hopeful of moving towards completing a sale. Further detail on this is set out in the next section.

# Progress since we were appointed

## Property - Parkwood Chase residential development

As we previously reported, Parkwood Chase is a partially completed development comprising 36 executive family homes. At the time of our appointment, it had a book value of c.£8.5m. 8 plots had been completed and sold, with 28 remaining and in varying states of completion.

During the period our agents have undertaken regular property inspections of the vacant site to ensure that it remains compliant and secure. Due to adverse weather conditions, there have been several instances where building materials have become loose and/or unsafe. Our agents have carried out repair works where necessary to remedy these issues.

As is usual for a site in an active stage of development, the infrastructure of the site has not been completed in full. We were made aware of a potential issue regarding the part-completed infrastructure at the site. After thorough investigations had taken place, it became necessary to instruct agents to attend the site, and following a detailed review, no critical faults were identified.

### Property realisations

We have continued to work closely with our agents, Landwood Group, and the Secured creditors in order to identify the optimal strategy for realising value from Parkwood Chase. The property was marketed for sale, with over 50 requests for information and a number of offers received at an acceptable level.

The Covid-19 crisis has caused some interested of these parties and / or their financiers to proceed with more caution which has meant it has taken longer to achieve completion of the sale. At the time of writing, an offer of £3.75m has been accepted and we are liaising with lawyers with a view to agreeing the relevant sales documentation.

We will provide a further update in our next report.

## Financing the administration process

As previously reported, at the date of appointment, the Company had no cash at bank or other liquid assets which could be realised to fund the initial property holding costs.

In order to fund essential property management and other holding costs, we obtained a £100k overdraft facility from Barclays Bank Plc on 1 February 2020, for an initial term of 6 months. Due to the ongoing uncertainty in the property market due to COVID-19, completion of a sale of Parkwood Chase has been delayed and it was necessary to seek an extension to the period of the overdraft facility. As such, the facility has been extended until 30 April 2021. The overdraft will be repaid via the Company's future asset realisations.

## Connected party transactions

No connected party transactions have taken place during the reporting period.

## Extension to the period of administration

Due to a number of outstanding matters, not least the fact that Parkwood Chase remained unsold, it was necessary to seek an extension to the period of the administration beyond its initial statutory period of one year. In the circumstances of this case, it was for the Secured creditors to consent to this extension. During the period, the necessary approvals were obtained and as a result, the administration was extended to 30 October 2021. The reasons for seeking an extension are set out below:

- Realise remaining property assets;
- Make distributions as appropriate to Secured creditors, subject to available funds, based upon their security over the Company's assets;
- Prepare and submit VAT returns to HMRC;
- Review and submit the Company's post-appointment tax returns, and receive clearance when appropriate; and
- Deal with closure matters including drafting and issuing final progress reports, closure of our internal systems and clearances from other third parties as might be required.

## **Other work**

During the period, we have finalised and circulated the Administrators' first progress report in respect of the Company, in addition to other work which has included:

- Liaising with lawyers, agents and the Secured creditors with regards to ongoing asset realisations;
- Preparing VAT returns for the relevant periods;
- Liaising with our specialist tax team to ensure the tax position is in order; and
- Liaising with insurance brokers to ensure appropriate cover in place for the Company.

## **Investigations and actions**

Nothing has come to our attention during the period under review to suggest that we need to do any more work in line with our duties under the Company Directors' Disqualification Act 1986 and Statement of Insolvency Practice No.2.

## **Our receipts and payments account**

We set out in Appendix A an account of our receipts and payments in the administration from 1 May 2020 to 30 October 2020.

## **Our expenses**

We set out in Appendix B a statement of the expenses we've incurred to the date covered by this report and an estimate of our future expenses.

The statement excludes any potential tax liabilities that we may need to pay as an administration expense in due course because amounts due will depend on the position at the end of the tax accounting period.

## **Our fees**

We set out in Appendix C an update on our remuneration which covers our fees, disbursements and other related matters in this case.

We will shortly publish a remuneration report on the website at [www.pwc.co.uk/stonewell](http://www.pwc.co.uk/stonewell) to inform the Company's creditors of our proposed fee basis.

## **Pre-administration costs**

You can find in Appendix D information about the approval of the unpaid pre-administration costs previously detailed in our proposals.

## **Creditors' rights**

Creditors have the right to ask for more information within 21 days of receiving this report as set out in Rule 18.9 IR16. Any request must be in writing. Creditors can also challenge fees and expenses within eight weeks of receiving this report as set out in Rule 18.34. This information can also be found in the guide to fees at:

<https://www.icaew.com/-/media/corporate/files/technical/insolvency/creditors-guides/2017/administration-creditor-fee-guide-6-april-2017.ashx?la=en>

You can also get a copy free of charge by telephoning James Moran on 0113 289 4067

## **What we still need to do**

In addition to the work set out above, other key areas of work will be as follows:

- During the course of the administration, we will be winding down the Company's affairs, including responsibility for finalising VAT and tax matters; and
- We'll comply with all relevant insolvency legislation and regulations arising as a result of the insolvency of the Company and our appointment as Administrators. These typically include periodic reports to creditors, obtaining

approval for our remuneration, and internal controls to ensure the administration strategy continues to be appropriate and outstanding matters are being progressed on a timely basis.

## Next steps

We expect to send our next report to creditors at the end of the administration or in about six months, whichever is the sooner.

If you've got any questions, please get in touch with James Moran on 0113 289 4067

Yours faithfully  
For and on behalf of the Company



Peter Dickens  
Joint administrator

# Appendix A: Receipts and payments

**Hollinwood Homes (Wrea Green) Limited  
(In Administration)**

**Joint Administrators' Abstract Of Receipts And Payments  
From 1 May 2020 To 30 October 2020**

Statement of Affairs (£)	Total for the period 31 October 2019 to 30 April 2020 (£)	Total for the period 1 May 2020 to 30 October 2020 (£)	Total for the period 31 October 2019 to 30 October 2020 (£)
<b>Receipts subject to fixed charge</b>			
<b>Total receipts</b>	-	-	-
<b>Payments subject to fixed charge</b>			
<b>Total payments</b>	-	-	-
<b>Fixed charge balance</b>	-	-	-
<b>Receipts subject to floating charge</b>			
Insurance claims and refunds	221.34	-	221.34
<b>Total receipts</b>	<b>221.34</b>	-	<b>221.34</b>
<b>Payments subject to floating charge</b>			
Agents' fees	(26,345.00)	(15,224.09)	(41,569.09)
Professional fees	-	(195.00)	(195.00)
Statutory advertising	(77.00)	-	(77.00)
Bank interest and charges	(2.53)	(674.35)	(676.88)
<b>Total payments</b>	<b>(26,424.53)</b>	<b>(16,093.44)</b>	<b>(42,517.97)</b>
<b>Floating charge balance</b>	<b>(26,203.19)</b>	<b>(16,093.44)</b>	<b>(42,296.63)</b>
VAT control account	(5,284.40)	(3,044.82)	(8,329.22)
<b>Total balance held in interest bearing account</b>	<b>(31,487.59)</b>	<b>(19,138.26)</b>	<b>(50,625.85)</b>

We have secured an overdraft facility of £100,000 for the Company to assist with cash flow while assets are being realised.

# Appendix B: Expenses

The following table provides details of our expenses. Expenses are amounts properly payable by us as administrators from the estate and includes our fees, but excludes distributions to creditors. The table also excludes any potential tax liabilities that we may need to pay as an administration expense because amounts becoming due will depend on the position at the end of the tax accounting period. We have not included any amounts in respect of our fees as the basis upon which our fees will be charged has not yet been approved.

The table should be read in conjunction with the receipts and payments account at Appendix A, which shows expenses actually paid during the period and the total paid to date.

	Brought forward from preceding period £	Incurred in the period under review £	Cumulative £	Estimated future £	Anticipated total £
Legal fees	10,477.00	15,686.50	26,163.50	15,000.00	41,163.50
Office holders' expenses	2,888.04	-	2,888.04	500.00	3,388.04
Insurance	12,055.68	11,383.68	23,439.36	11,383.68	34,823.04
Overdraft interest and charges	2.53	674.35	676.88	675.00	1,351.88
Statutory advertising	77.00	-	77.00	-	77.00
Agents fees	26,345.00	15,224.09	41,569.09	62,000.00	103,569.09
Professional fees	-	195.00	195.00	-	195.00
Pre-appointment office holders' fees	12,078.00	-	12,078.00	-	12,078.00
Pre-appointment legal fees	1,647.00	-	12,078.00	-	1,647.00
<b>Total</b>	<b>65,570.25</b>	<b>43,163.62</b>	<b>108,733.87</b>	<b>89,558.68</b>	<b>198,292.55</b>

# Appendix C: Remuneration update

We will be seeking to fix the basis of our fees and a formal request for approval of our proposed fee basis will be sent to the relevant categories of creditor in due course. Prior to making the formal request, we will publish a remuneration report on our website at [www.pwc.co.uk/stonewell](http://www.pwc.co.uk/stonewell).

We set out later in this Appendix details of our work to date, anticipated future work, disbursements, subcontracted work and payments to associates.

## Payments to associates

We have not made any payments to associates in the period covered by this report.

## Our work in the period

Whilst this is not an exhaustive list, in the following table we provide more detail on the key areas of work undertaken in this reporting period:

Area of work	Work undertaken	Why the work was necessary and does it provide a financial benefit to creditors
Accounting and treasury	<ul style="list-style-type: none"><li>Obtained overdraft funding extension for the administration</li><li>Processed receipts and payments</li><li>Carried out bank reconciliations</li></ul>	<ul style="list-style-type: none"><li>Ensure secure stewardship of funds</li></ul>
Assets	<ul style="list-style-type: none"><li>Liaised with valuers and agents regarding strategy for marketing and sale of Parkwood Chase</li><li>Liaised with agents in respect of site security and minor remedial works on site</li><li>Liaised with agents and contractors in respect of drainage issues</li><li>Dealt with incoming queries from interested parties</li><li>Consider offers and ability of interested parties to progress to completion</li><li>Regularly communicated with insurers to ensure adequate cover in place</li></ul>	<ul style="list-style-type: none"><li>Maximise returns for creditors</li></ul>
Unsecured creditors	<ul style="list-style-type: none"><li>Maintained dedicated website for delivery of ongoing communications and reports</li><li>Receipt of Unsecured claims and updated our systems</li></ul>	<ul style="list-style-type: none"><li>Update creditors and keep them informed of case progression</li></ul>
Secured creditors	<ul style="list-style-type: none"><li>Updated the Secured Creditors on progress of administration</li><li>Responded to the Secured Creditors' queries</li></ul>	<ul style="list-style-type: none"><li>Update creditors and keep them informed of case progression</li><li>Return of funds to creditors</li></ul>
Statutory and compliance	<ul style="list-style-type: none"><li>Finalised and issued first progress report to creditors</li><li>Prepare documentation in support of extension of administration and file as necessary</li><li>Filing and case management</li></ul>	<ul style="list-style-type: none"><li>To comply with statutory obligations</li></ul>
Strategy and planning	<ul style="list-style-type: none"><li>Monitored and internally reported on costs</li><li>Team strategy and progress meetings</li></ul>	<ul style="list-style-type: none"><li>Ensures orderly and efficient management of cases</li></ul>
Tax and VAT	<ul style="list-style-type: none"><li>Liaised with internal tax and VAT teams</li><li>Gathered information for the initial tax review</li></ul>	<ul style="list-style-type: none"><li>Required by statute or regulation</li></ul>

- Liaised with HMRC regarding VAT position
- Prepared and submitted VAT returns for relevant periods

## Our future work

We still need to do the following work to achieve the purpose of administration.

<b>Area of work</b>	<b>Work undertaken</b>	<b>Why the work was necessary and does it provide a financial benefit to creditors</b>
<b>Accounting and treasury</b>	<ul style="list-style-type: none"> <li>• Process receipts and payments</li> <li>• Carry out bank reconciliations</li> <li>• Close down bank accounts</li> </ul>	<ul style="list-style-type: none"> <li>• Ensure secure stewardship of funds</li> </ul>
<b>Assets</b>	<ul style="list-style-type: none"> <li>• Continue to liaise with potential purchaser and lawyers and complete the sale of the Parkwood Chase.</li> <li>• Oversee the property management at Parkwood Chase, including security, insurance, remedial or repair work, queries from occupiers of completed properties</li> <li>• Deal with any post-sale matters following completion</li> </ul>	<ul style="list-style-type: none"> <li>• Realise assets for creditors benefit</li> </ul>
<b>Unsecured creditors</b>	<ul style="list-style-type: none"> <li>• Maintain and update dedicated website for delivery of ongoing communications and reports</li> <li>• Receive and file proofs of debt</li> <li>• Deal with all incoming creditor enquiries</li> </ul>	<ul style="list-style-type: none"> <li>• Update creditors and keep them informed of case progression</li> </ul>
<b>Secured creditors</b>	<ul style="list-style-type: none"> <li>• Update Secured creditors on progress of administrations</li> <li>• Respond to Secured creditor queries</li> <li>• Make distributions in accordance with security entitlements</li> </ul>	<ul style="list-style-type: none"> <li>• Update creditors and keep them informed of case progression</li> <li>• Return of funds to creditors</li> </ul>
<b>Statutory and compliance</b>	<ul style="list-style-type: none"> <li>• Issue second progress report to creditors</li> <li>• Prepare and issue third and final progress reports to creditors</li> <li>• Prepare and issue remuneration report</li> <li>• Filing and case management</li> </ul>	<ul style="list-style-type: none"> <li>• To comply with statutory obligations</li> </ul>
<b>Strategy and planning</b>	<ul style="list-style-type: none"> <li>• Monitor and internally report on costs</li> <li>• Team strategy and progress meetings</li> <li>• Prepare and implement closure strategy</li> </ul>	<ul style="list-style-type: none"> <li>• Ensures orderly and efficient management of cases</li> </ul>
<b>Tax and VAT</b>	<ul style="list-style-type: none"> <li>• Liaise with internal tax and VAT teams</li> <li>• Prepare and submit periodic and final tax and VAT returns.</li> <li>• Obtain tax clearance</li> </ul>	<ul style="list-style-type: none"> <li>• Required by statute or regulation</li> </ul>

## Disbursements

We don't need to get approval to draw expenses or disbursements unless they are for shared or allocated services provided by our own firm, including room hire, document storage, photocopying, communication facilities. These types of expenses are called "Category 2" disbursements and they must be directly incurred on the case, subject to a reasonable method of calculation and allocation and approved by the same party who approves our fees.

Our expenses policy allows for all properly incurred expenses to be recharged to the administration but has not yet been approved where required.

No disbursements arose in the period of this report.

## Our relationships

We have no business or personal relationships with any other parties who may approve our fees or who provide services to the administration where the relationship could give rise to a conflict of interest.

## Details of subcontracted work

We have not subcontracted any work during the period covered by this report.

## Legal and other professional firms

We've instructed the following professionals on this case:

Service provided	Name of firm / organisation	Reason selected	Basis of fees
<b>Legal services, including:</b>			
• Appointment related matters • Advice regarding sale of property	• Eversheds Sutherland	• Industry knowledge and insolvency expertise	• Time costs
<b>Property agents and others, including:</b>			
• Property management and maintenance • Property marketing and valuation • Security	• Landwood Group • Moorcroft Property Guardians • Tower Eight	• Industry knowledge	• Time costs and disbursements • Fixed fee

# Appendix D: Pre-administration costs

We will be seeking to obtain approval of the relevant categories of creditors to pay our pre-administration costs as expenses of the administration. Our pre-administration costs, as set out in our proposals, are summarised in the table below.

	<b>Details of agreement including date and parties to it</b>	<b>Paid amount (£)</b>	<b>Unpaid amount (£)</b>	<b>Nature of the payment</b>
<b>Our fees as Administrators-in-waiting</b>	PwC	Nil	12,078.00	N/A
<b>Expenses incurred by us as Administrators-in-waiting</b>	Eversheds Sutherland	Nil	1647	N/A
<b>Total</b>		<b>Nil</b>	<b>13,725.00</b>	<b>N/A</b>

This work was performed with a view to the Company entering administration and entailed:

- Work preparing for the administration and agreeing strategy;
- Identifying key areas of risk and health and safety matters;
- Working with the Secured creditor known as Assetz and its legal advisors in preparing for the administration;
- Statutory documentation and declarations required for effecting the appointment; and
- Internal procedures in preparation for accepting the appointments

# Appendix E: Other information

## Information applicable to both Companies

<b>Court details for the administration:</b>	In the High Court of Justice, Business and Property Courts of England and Wales, Manchester District Registry, Insolvency and Companies List (ChD)
	Case number: CR-2019-MAN-001101
<b>Company's registered name:</b>	Hollinwood Homes (Wrea Green) Limited
<b>Trading name:</b>	N/A
<b>Registered number:</b>	10865291
<b>Registered address:</b>	Central Square, 8th Floor, 29 Wellington Street, Leeds, LS1 4DL
<b>Date of the joint administrators' appointment:</b>	31 October 2019
<b>Joint administrators' names, addresses and contact details:</b>	Peter David Dickens, 1 Hardman Square, Manchester, M3 3EB and Toby Scott Underwood, Central Square, 29 Wellington Street, Leeds, LS1 4DL Contact: 0113 289 4067
<b>Extension(s) to the initial period of appointment:</b>	Twelve month extension to 30 October 2021 as approved by the Secured creditors