

# Notice to creditors seeking decisions by correspondence

Name of Company  
Wipac Limited

Company Number  
00958139

In the

High Court of Justice, Business and Property Courts of  
England and Wales Insolvency and Companies List (ChD)  
(full name of court)

Court case number

CR-2019-008576

(a) Insert full names of  
administrators

We (a) Rachael Maria Wilkinson and Zelf Hussain, joint administrators of the company give  
notice to creditors that we are seeking decisions by correspondence on the following resolutions

(b)

Resolution 1) THAT the administrators' proposals dated 24 December 2019 be approved;

(b) Insert resolutions

AND

Resolution 2) that a creditors committee is not established.

Information on the formation, rights, duties and functions of a committee can be found at the  
following website: [https://www.pwc.co.uk/business-  
recovery/administrations/assets/wipac/r3-guide-to-creditors-committees.pdf](https://www.pwc.co.uk/business-recovery/administrations/assets/wipac/r3-guide-to-creditors-committees.pdf)

However, if a committee is established, creditors are invited to make nominations for  
membership of the creditors' committee.

We therefore invite you to vote on the above. To submit your vote please indicate below whether  
you are voting for or against the resolutions and return this notice to us by post at the address  
below, to be received by us by 23.59 hrs on (c) 2 March 2020 (the decision date).

In order to be entitled to vote we must receive from you by 23.59 hrs on the decision date, a  
proof in respect of your claim in accordance with the Insolvency (England and Wales) Rules  
2016 (IR16), failing which your vote will be disregarded. A proof of debt form which you can use  
is available at [www.pwc.co.uk/wipac](http://www.pwc.co.uk/wipac).

If your debt is treated as a small debt in accordance with rule 14.31(1) IR16 (creditors with  
claims of £1,000 or less), you must still deliver a proof to us by 23.59 hrs on the decision date if  
you wish to vote.

If you have opted out from receiving notices you may nevertheless vote if you provide a Proof as  
set out above.

In accordance with R15.8 and R15.18 of the Insolvency (England and Wales) Rules 2016 and P52(2) SchB1 of the Insolvency Act 1986

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**To be completed by creditor and returned to the postal address above if you wish to vote**

Insert creditor's name and address, and registered number if a company

I/We \_\_\_\_\_

Company number (if creditor is a company) \_\_\_\_\_

of \_\_\_\_\_

vote as follows:

	<b>Delete as applicable *</b>
<b>Resolution (1)</b> THAT the administrators' proposals dated 24 December 2019 be approved	<b>* for / against</b>
<b>Resolution (2)</b> THAT a creditors' committee is not established  <b>*Delete as applicable</b>	<b>* for / against</b>
<b>Committee member:</b> I/we nominate [creditor to insert name of creditor*] _____ to be a member of the committee if one is established. <small>*If you wish to nominate a creditor to be a member of a committee if one is established, please insert here the name of that creditor. A creditor can nominate themselves or another creditor. If the creditor is a company you must insert the company's name</small>	
<b>Committee member's consent to act and representative:</b> I/we consent to act as a member of the committee and authorise [insert representative's name here*] _____ to represent me/us on the committee with authority to act generally. <small>* A creditor which is a company or other body corporate must be represented by an individual. A creditor who is an individual can be represented by another individual but does not need to be. If you don't insert the name of a representative, the nominated creditor can still be represented on any committee, but may need to provide a letter of authority to the representative before they can act. A representative may be authorised to act either generally or specifically. If you wish to authorise your representative to act specifically, please amend the authority above and state in what respect they are authorised to act.</small>	

I/we enclose my/our proof of debt (if not previously submitted).

Signature of creditor or person authorised to act on behalf of the creditor:

Name in block capitals:

Position with or relation to the creditor (e.g. director, company secretary, solicitor):

Date: \_\_\_\_\_